



Commonwealth of Massachusetts

Town of Hardwick ~ Inc. January 10, 1739

FINANCE COMMITTEE VACANCY

The Town of Hardwick is seeking registered voters to serve on the Town's Finance Committee. The Finance Committee is the principal financial advisor to the Town Meeting and is a deliberative, rather than a decision-making body. Finance Committee responsibilities are set forth in Massachusetts General Law Chapter 39, §16 and Town by-laws. The Finance Committee is also charged with managing the Town's appropriated Reserve Fund in which the Committee votes to disburse money from this fund, upon the request of the Board of Selectmen, when unforeseen or extraordinary events occur.

The following are minimum requirements to apply for the position:

- Shall not hold another appointed or elected position in the Town of Hardwick.
- Possess good communication skills in working with the public.
- Attention to detail, ability to follow direction and have good general PC skills.
- Attend Finance Committee meetings throughout the year.
- Accounting background is highly desirable but not a requirement.

If interested, please submit your letter of interest to:

Town Moderator
P. O. Box 575
Gilbertville, MA 01031-0575

For more information please call Ryan J. Witkos at (413) 477-6700.