

Board of Selectman Meetings
307 Main Street
Gilbertville MA 01031
March 27, 2023
Zoom

In Attendance: Julie Quink, Chair, H Robert Ruggles, Vice Chair, Kelly Kemp, Clerk, Nicole Parker, Town Administrator.

Meeting called to order March 27, 2023 at 6:33 pm

Solar bylaw review and or changes

Board of Selectman have reviewed the Solar bylaws and there were no adjustments on their end. Planning Board can hold their public meeting.

Sewer Commission Meeting

There were two sewer abatements that were brought forward to the Board of selectmen to review. There is some missing information needed to make a formal decision. The Board of Selectman asked if we could put these abatements off till the April 3rd meeting.

Scott Potter, superintendent, Alarms at the wheelwright pump station still going off.

Changed a motor out on one of our aeration tank mixers all done inhouse. We had a gearbox rebuilt by EERS Mike Dugan, he is charging us for only parts. Thank you for your help, Mike Dugan.

April 1st is Chlorian season and the sewer dept is preparing for that.

Pre construction meeting discussion

Wednesday March 22nd, a meeting was held with DPC, Riccardi Brothers, Scott Potter and Marty Gryzowski. Ground breaking was supposed to happen in September but DPC asked Riccardi Brothers to do some boring testing. The testing will start in May.

There is a concern about the Legal budget for the sewer project is high, and this has to do with the site location change and extra paperwork needed.

Personnel Policy approval for adoption

The personnel committee has been working on this for 2 years to make sure we are up to date on the current laws.

Dept head meeting on Tuesday, April 4th. Personnel policy will be distributed to our employees and have them acknowledge and put signed copy in their personnel file.

Motion

KK made a motion to accept and adopt the personnel policy that is dated March of 2023 with the understanding that any financial impacts do not take effect until the new fiscal year July 1, 2023

HRR seconded.

Roll Call

KK (I), HRR (I), JQ (I)

New adopted Policy effective March 27, 2023.

Mayflower Software for Assessor

KK made a motion to accept the Mayflower evaluation quote for FY 2024 State Recertification in the amount of 13,500.

HRR seconded.

Roll Call

KK (I), HRR (I), JQ (I)

Appointments

KK would like to make a motion to appoint John Petraglia to the Historical Commission in a term ending June 30, 2025

HRR seconded.

Roll Call

KK(I), HRR (I), JQ (I)

ARPA funding

Board of Selectmen are in receipt of a quote for Lift Off. This is for the licenses for office 365 and web hosting for .gov website. Annually this will be \$8400. Board of Selectmen would like more information and defer this to meeting April 10th.

Fire main line break

On Upper Church street there was a pipe leak and repairs were done. The amount comes to \$3859.31 This included Jason Gerulaitis \$1560.00 and the two EJP invoices for \$256.40 and \$2042.91.

Motion

KK made a motion to approve ARPA funding in the amount of \$3859.31 for the Fire main line break on Upper church street

HRR seconded.

Roll Call

KK(I), HRR (I), JQ (I)

Comcast business agreement

We will move this from ARPA and use the PEG funds.

Highway dept would like a shower and would like to use ARPA funds. Board of Selectmen will deter this to a later meeting.

Selectman Round table

Capital Planning committee held a meeting this week, we need a Board of Selectmen representative.

Kelly Kemp would like to fill that seat.

HRR made a motion to appoint Kelly Kemp to the Capital Planning Committee as Board of Selectmen representative.

KK seconded.

Roll Call

HRR (I), KK (I), JO (I)

Bill Zinni, Chair of Conservation commission. Spoke on the purchase of the music camp and Bill has been working together with East Quabbin Land Trust (EQLT). Massachusetts Dept of Fisheries and Wildlife are looking for a letter of support from our Board of Selectmen.

East Quabbin Land trust will be purchasing this property and will get it into division ownership. EQLT trust agreed to be responsible for taking down the dilapidated buildings on this property. The town of Ware Board of Selectmen have already issued a letter of support.

Adjournment

Kk made a motion to adjourn.

HRR seconded.

Roll call.

KK (I), HRR (I), JQ (I)

Meeting adjourned at 7:59 pm

