#### Town Administrator Report, February 12, 2024

USDA update. (Weekly photos and update uploaded to WPCF web page on website if applicable)

## Project 1 (Hardwick Rd. Pumping System)

- Exterior building finishes selections to be provided to Contractor on 2/13

# **Project 2A (Wheelwright)**

- DPC continuing to work through incoming submittals
- Waterline mobilized this week, and site work to begin next week
  - o Currently on track with the attached initial project schedule submitted
- First monthly Construction Progress Meeting on Wed. 3/6 at 10 AM

## **Project 2B (Gilbertville)**

- Bidding process underway. Bidders reaching out for plans and specs, and submitting questions.
- Pre-Bid Meeting on Wed. 2/14 at 12 PM at the WPCF
- Filed Sub-Bid Opening 2/28 at 2 PM at Municipal Building
- General-Bid Opening 3/13 at 2 PM at Municipal Building

#### New:

- We received the maximum allowed Green Community Grant of \$200,000.00 for the following:
  - \$104,980, Richardson Building Weatherization
  - \$25,617, Highway Dept. Weatherization
  - \$17,551, Fire Station Weatherization
  - \$46,852, Fire Station Air source heat pump
  - \$5,000, Town Administrative assistance
- We received \$12,500.00in DLTA grant funds for assistance from CMRPC in designing and
  creating interactive and physical mas for our blue and green trails to accentuate our ecotourism facet of the Master Plan. A survey will be going out soon.
- Marty and I attended Complete streets training on 2-6-24 to begin our application into the Complete Streets program.
- We will be hosting a Public Hearing om 2-26-24 at 6:30PM with CMRPC as the facilitator for our FY24 CDBG grant of up to \$950,000.00 for Hillside Terrace and Gilbertville Memorial Park
- We will be hosting a public Hearing on 2-26-24 at 5:30PM at the Town Hall for our Hazard Mitigation Plan update
- Last day to register to vote in Presidential Primary (3-8-2024) is February 24, 2024 from 9-5

## Ongoing:

- The Capital Planning Committee has been meeting monthly, and should have recommendations to you soon. We have many building deficiencies.
- The approved jobs for Highway have been posted. If you or anyone you know is looking, please go to the website
- We will have to deal with this heating system for this winter season
- We are waiting for FY23 audit and should have it by January 31. USDA is aware and is awaiting the report when it is submitted.
- The Council on Aging are holding office hours once again. 12:30PM at Quabbin Estates and Municipal Building (Town Hall) at 10:00AM. Please come down and check out all of the services they have. Snacks served! Eileen and/or Brenda will be at each location on the last Wednesday of the month for an hour at each place unless otherwise necessary.

As always, please feel free to reach out to me anytime. My email along with work and cell numbers are on the website, and my door is always open.