

Town Administrator Report, August 8, 2022

- USDA:
 - I had a meeting with Joe Delbove who is now the lead on the project. We spoke about costs thus far and how the monthly reporting should go, and the format he wants it in. It is a simple spreadsheet that should not be difficult.
 - DPC has submitted an NOI to Conservation on the Town of Hardwick's behalf for the proposed pump station. We are waiting on title research for parcel. The Atty. Said up to two weeks so I hope it comes back this week.

- Retirement Insurance: writing policy for Personnel review. Will bring before next personnel meeting.
- DLS was supposed to be out on 7/1 to start our financial review but they informed me that they lost an employee which has put them behind schedule. Hardwick is next on their list, so they hopeful to get someone out here very soon.
- OSRP update: We will need to appoint a planning committee to work with CMRPC. I am working on recruits now- if anyone is interested
- Hardwick Fair! Aug 19-20
- Town House: So many inspections- building, fire extinguishers, elevator, security system... We now need a Fire Escape inspection. I've called a few companies (Boston area) that do it as it must be an engineer, architect or someone with a CSL and waiting to hear back. It must be done before the fair so I told them time is of the essence.
- CM Geeks is supposed to receive 2 shipments of computer hardware this week. They will be doing inventory and setting up install soon. They verbally told us how badly they feel knowing what our system is like and are making us priority.
- I joined the legislative committee and by-law committee through STAM.

As always, please feel free to reach out to me anytime. My email and work and cell numbers are on the front page of the website, and my door is always open.

Thank you,

Nicole