

## Town Administrator Report, September 12, 2022

- USDA:
  - We went out to bid for Project 1 on Wednesday September 7. We have approximately 10 bid requests thus far. We have a pre bid conference this Wednesday, September 14 at 9AM
  - DPC has submitted an NOI to Conservation Commission on the Town of Hardwick's behalf for the proposed pump station. The hearing is set for their September meeting.
  
- Retirement Insurance: wrote policy for Personnel review. Once I get it back from Counsel and they approve, I would like to request a meeting of the personnel committee to get their recommendation for approval formally to the Board of Selectmen.
- DLS came out to conduct interviews for a financial review. Their initial impression was that they feel optimistic on where the Town is headed and the accomplishments over the past year. The formal review will take up to 12 weeks.
- OSRP update: We will need to appoint a planning committee to work with CMRPC. I am working on recruits now- if anyone is interested
- Town House: Fire escape inspection was conducted and approved for the Fir but needs some repairs we are looking in to. The boilers were installed and inspected by RJ McDonald on 9-8 and look good and ready to use for winter.
- Fleet of computers and servers are in. CM Geeks is working daily setting up and installing new workstations. We are prioritizing the oldest to newest. Staff seem incredibly happy to have new computers.
- I had legislative sub-committee on 9-8. We are currently prioritizing goals and objectives to be clear and concise when we present to our legislators. We are all in agreement that our small towns are integral to the commonwealth and maintain that we will be a collective voice and we do our due diligence in receiving fair and equitable services.
- Accountant; Shared services.
- Recycling: Container contract.
- Community Compact Cabinet grants; Currently looking into them
- Water Commission: Looking in to upgrading technology and researching surrounding towns for rates, as well as exploring regulations and procedures.

As always, please feel free to reach out to me anytime. My email and work and cell numbers are on the front page of the website, and my door is always open.

Thank you,

Nicole