

Town Administrator Report, December 11, 2023

USDA update. (Weekly photos and update uploaded to WPCF web page on website)

Project 1 (Hardwick Rd. Pumping System)

- Connected force main to wetwell
- Pressure testing next week
- Electrician there running underground conduits to utility pole and on site this week and next
- Remaining overall schedule
 - o Week of 12/18 – plan to put base coat of paving down and clean up
 - o Potential drainage PCO work? Nicole to review attached email and confirm that we may proceed with this concept. ***I've asked that Marty do a site visit with Riccardi to discuss options.***
 - o Demobilizing for Winter
 - o April 2024 – setting of building, rest of work (pumps, VFDs, etc.)
 - o May 2024 – station startup and Substantial/Final Completion

Project 2A (Wheelwright)

- Waterline would like to perform test pits in the upcoming weeks – I will have them coordinate with DPC and Scott.
- Waterline proposed date of Tuesday 12/19 for Preconstruction Meeting – Team agreed to wait until middle of January.

Project 2B (Gilbertville)

- Chapter 30B for UV
 - o DPC evaluation is complete, Town confirmed opening of price envelope.
- DPC working on redesign/restructuring of bid documents.
- DPC rejected all prequalification submissions as agreed upon.

New:

- Our EVIP stations should be live this week. Of note, they are no longer Chargepoint but FLOW
- Our GC grant was approved. After all of the documents are signed, we should start seeing the weatherization at Town Hall, Fire Station and Highway garage. (I have paperwork ready for this evenings signatures and approvals.)
- We are fervently working on FY23 audit
- We have 4 requests for bids for Peer Review RFP thus far. The deadline is December 20. I will present all bids at the first meeting in January.

Ongoing:

- The Capital Planning Committee has been meeting monthly, and should have recommendations to you soon. We have many building deficiencies.
- The approved jobs for Highway have been posted. If you or anyone you know is looking, please go to the website
- We will have to deal with this heating system for this winter season
- FY23 is closed and free cash/ retained earning have been certified..
- The Council on Aging are holding office hours once again. 12:30PM at Quabbin Estates and Municipal Building (Town Hall) at 10:00AM. Please come down and check out all of the services they have. Snacks served! Eileen and/or Brenda will be at each location on the last Wednesday of the month for an hour at each place unless otherwise necessary.

As always, please feel free to reach out to me anytime. My email along with work and cell numbers are on the website, and my door is always open.